

# JOB DESCRIPTION – IT PROJECT IMPLEMENTATION MANAGER

23-11-2020



## 1. ABOUT SIM

Supply Chain Information Management (SIM) is a dynamic company with a mission. We want to provide our clients with Data they can trust, report and act on. We are a service oriented, knowledge provider with a secure and collaborative software tool. Together with a committed team of Supply Chain Analysts, Project Managers and IT specialists, SIM ensures its clients know where their products come from, under which conditions they are created and what the ingredients or components of their products are. SIM delivers validated data that enable its clients to manage their supply chain risks in real-time and improve issues related to product safety, quality, social compliance, and environmental risks. SIM delivers services and IT tools but has external developers that create the software applications. SIM's clients are large companies like Ahold, Jumbo, Detailresult Groep, Superunie and Maxeda. We support clients who want to make a difference in their supply chain with their buying power in a cost-effective way.

SIM is currently redesigning and building its Software tools and building a new Platform to make sure that the solutions can scale up for the future demand of our clients. SIM works with several external parties and is in direct contact with them with respect to planning, design and offers made to clients. In order to support our growth, we are looking for a new member of our team:

## 2. IT PROJECT IMPLEMENTATION MANAGER

As a Project Implementation Manager, you are part of a motivated SIM IT team which is responsible for solutions that enable mapping and analyzing supply chains of SIM's clients for quality, sustainability and other risk management related purposes. The SIM IT team works closely together with Account Manager, the SIM service operations team and (external) developers.

The focus of your role as project implementation manager is effective implementation of IT solutions for our customer from project intake to delivery. Besides managing and working in the project, your role also involves spotting and further developing possibilities for new and improved services. IT project follow a general cycle of define, design, develop and launch.

The SIM IT team has a responsibility in meeting team targets for revenue and cost. You are encouraged to think together with the team and share your ideas about business processes and how SIM can help companies make their supply chain transparent and more sustainable in a cost-effective way for all stakeholders involved.

### 3. YOUR KEY RESPONSIBILITIES

As the project implementation manager you are the key contact for customers and project stakeholders regarding SIM led IT projects. You translate the agreements made with clients to the work items that the team needs to perform and engage in this work yourself as well.

For the projects you manage you are responsible for the budget, team, planning, timing, quality, and documentation. You ensure the overall delivery of the project takes place according to predefined quality and acceptance criteria. Often your role is within a broader project acting as the SIM IT stream implementation lead.

Being part of the SIM IT Team, you also participate in the overall IT processes related to release management, testing, and projects that are managed by other team members. For projects that you manage it is your responsibility to follow the SIM project administration procedures.

#### Your responsibilities include

- Performing project startup activities for formalized projects including planning and agreeing work packages with participants
- Assessment of customer needs and translating these to specific IT solution requirements
- Designing solutions including definition, costing, and description of work packages
- Ensure correct processing and handling of customer change request
- Active project development to secure the timely inflow of new IT projects during the year
- Making available project plans and keeping these up to date for the project team to work with
- Translating concepts to ready stories for developers including visual artifacts
- Supporting sales by making proposals, presentations and demonstrations
- Planning and coordinating development activity including testing and configuration
- Performing acceptance testing and securing sign of procedures
- Project status reporting, stakeholder communication and issues management

### 4. YOUR PROFILE

- You are positive, motivated and customer-oriented
- You have commercial awareness and strong communication skills
- You have affinity and technical knowhow of SIM applications and data.
- You continuously develop your IT technical skills for web application development
- You have a strong interest in sustainability
- You work accurately and structured
- You are analytical and have an eye for detail
- You are able to be flexible in changing plans
- You have a can do attitude and want to make positive impact with the work you do

- You are a multi-tasker, and who thrives in a dynamic environment.
- Willing to learn and continuously develop

## 5. REQUIREMENTS

- Higher Education (Bs or equivalent)
- Affinity and/or experience with sustainability and/or food safety, and willingness to educate yourself further in this field of expertise
- IT Project and service management knowhow with including Prince2, ITIL foundation, IT Security and Agile / Scrum best practices.
- Good computer and software skills (Microsoft Excel, SIM applications, tools)
- IT skills (Frontend Design, Data Architecture, Smart Contracts)
- Excellent knowledge of Dutch and English languages, preferably also German and/or other languages
- Preferably experience with managing and facilitating projects
- You are living in Noord-Holland (or willing to move)
- You can provide your own transportation to our office in Alkmaar

## 6. WHAT WE OFFER

- A position that enables self-initiative and ownership
- A great place to work with motivated, professional and enthusiast colleagues
- Attention for professional and personal growth
- Possibilities to grow within a company that is growing
- Flexible working conditions
- A market conform salary
- Pension Plan
- 25 vacation days
- SIM is a company that values diversity, equity and inclusion

## PROCEDURE

If you recognize yourself in this job description, please do not hesitate to send your CV and motivation letter to [vacatures@simsupplychain.com](mailto:vacatures@simsupplychain.com). Depending on the initial match, we will invite you for an interview at our office in Alkmaar.